

# 2008 ANNUAL GENERAL MEETING MINUTES



## Minutes of meeting of the 118<sup>th</sup> Swimming New Zealand Annual General Meeting held at the Pelorus Trust House, Seaview, Wellington on Sunday 21<sup>st</sup> September 2008.

The President of Swimming New Zealand, Murray Coulter had much pleasure to call the 2008 Annual General Meeting to order at 9am.

He welcomed FINA Vice President and Life Member Bill Matson, John Page from SPARC, SNZ Life Member Jim Cole, delegates, observers, guests and SNZ staff to the meeting.

The President then took time to remember two fantastic colleagues who aren't with us today but are here in spirit. Life Member Merv Campbell who passed away in February this year. Merv had a lot to do with swimming in Waikato, including being a founding member of Rovers Swimming Club with the majority of his time involved in Diving. He was New Zealand's most renowned diving coach, coaching Robin Hood and many other of New Zealand's diving champions and international representatives. Merv was a fantastic man who was always willing to tell a yarn. His funeral seemed like a swimming and diving reunion. Murray remembers Merv personally, he started the many of the races he swam in as a competitor, Merv had a tremendous manner and was always calm and positive.

The President then mentioned SNZ's other Life Member Duncan Laing who has recently passed away and invited Jan Cameron to say a few words about Duncan.

Jan Cameron said it was an honour when she was asked by the family to speak at Duncan's funeral. It was a privilege to be able to honour him and to reflect on his life. Jan first met Duncan 40 years ago, when his Otago team came over to Gosford to swim. His first meeting involved Duncan asking Jan – 'where can we get a feed here girlie?' It ended up that Jan's parents then invited Duncan and the team over for a barbeque. This was the beginning of a great relationship.

When Jan first came to New Zealand 18 years ago and was thinking about taking the North Shore job, she called Duncan. Jan visited him in Dunedin to discuss the job and whether she should take the job. Jan and Duncan were on many teams together and Duncan was definitely known as a bit of a rogue. There was one evening in Japan and they were at a formal function. Duncan came up to Jan and asked her to get one of the liqueur glasses. Jan was saying she didn't drink liqueur and didn't really want one. Duncan then pointed out that he was collecting them and wanted a set, so she needed to get him another one. She can remember him with a little bag and the clunking of the glasses as they left the function. Duncan was very competitive and always found a way to do what was needed, he was a great leader, great with his kids and loyal to all that he worked for. Duncan had a great belief that we could do it in New Zealand.

Jan asked the meeting to be up standing to honour those that have passed with a minute's silence.

### **Attendance:**

President:	Murray Coulter
Vice President:	John West
Board:	Allan Barrett, Michael Dodds, David Jack, Ross Butler, Jane Wrightson
Swimming New Zealand	Mike Byrne (Chief Executive), Clive Rushton (High Performance Programmes Director), Jan Cameron (High Performance Coaching Director), Sandra Holden (Operations Manager), Karen Woolley (Finance Manager), Ally Todd (National Education Manager), Libby Peckham (Events Coordinator)
Life Members:	Bill Matson, Jim Cole
SNZ Awards Committee:	John Mace
Delegates:	
Northland:	Lynn Masters/Kim MaCahon
Auckland:	Philippa Bouzaid/Ken McEwan

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Counties-Manukau:	Jeannie Sibun/Geoff Sibun
Waikato:	Humphrey Pullon/Kate Thorn
Bay of Plenty:	John Munro/Bronwen Radford
Taranaki:	Kevin Mace/George Sibsten
Hawkes Bay Poverty Bay:	Keith Bone/Bert Cotterill
Wanganui:	no attendees
Manawatu:	Dianne Farmer/Braden Noel
Wairarapa:	Maryann Corrigan/Jeanette Pope
Wellington:	Mark Berge/Greg Forsythe
Nelson-Marlborough:	Lisa Brown/Tony Brown
Canterbury- West Coast:	Gill Cain/Ron Clarke/ Jenny Johnston
Eastern Districts:	Rob Naylor
Otago:	Alan Hale/Colin Walker
Southland:	Nigel Soper
SCAT:	Nevill Sutton

## **Observers:**

Kaye Lillico, Joan Matson, John Page (SPARC), Ian McPhee, Kevin Wilson

## **Apologies:**

Norma Williams, Colin Kennedy, Noel Smith, Don Stanley (SNZ Life Members), Debbie Mahony, Jackie Stanley, Enid Wordsworth – SNZ Awards Committee, Robin Jackson

Move that the apologies be received Manawatu/Counties Manukau

**Carried**

Before moving to the next part of the meeting the President wanted to explain the PSTV voting system and clarify the process around voting. Through discussions yesterday it appears there is some confusion about how this should work. Previously the system we had involved several rounds of voting for each position, which made the process very long when there were numerous positions vacant.

So to clarify there will be a ballot for both roles, even though there is only 1 candidate for the Awards Committee position, the SNZ constitution says the voting must be done by secret ballot.

There are two Director positions and 1 extraordinary Director position due to Donna Bouzaid resigning therefore three vacant Director positions. We propose to fill the three vacant Director positions here at the AGM if there are no objections from the meeting to do this. Otherwise at the AGM we will fill two positions and then have a SGM for the 3<sup>rd</sup> position. The meeting confirmed its acceptance of the proposal to fill three Director vacancies at the AGM.

There is one round in the vote and each region submits one voting paper. The requirement as noted on the ballot paper is that the regions will rank the candidates from 1-4, 1 being most preferred and 4 being the least preferred. Regions are not required to rank ALL candidates as noted on the ballot paper. The rankings are entered into the system and computer will re-process until 3 Directors are appointed.

Some regions have more than one vote. For example, if you have 5 votes the rankings of candidates from your voting paper will be entered into the computer 5 times. The President then checked that this made sense to everyone before moving on.

In order for remits and general business items to be passed we require 60% of the available votes. This will be 22 votes.

## **2007 Minutes**

Moved that the Minutes of the 117<sup>th</sup> AGM be taken as read and be accepted as true and correct Taranaki/Counties

Waikato noted some typographical errors and asked that the Minutes be accepted with the following amendments

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## Amendments

Heading 2006 Annual Report should read 2007 Annual Report  
Heading 2006 Annual Report should read 2007 Financial statements  
Heading 2006/2007 Budget should read 2007/2008 Budget  
Like Members in the Apologies should read Life Members  
Scrutineers should read Scrutineers

**Carried**

No matters rising from the minutes

Meeting welcomes Jim Cole Life Member and remove his name from the apologies.

## 2008 Annual Report

A summary presentation of the 2008 Annual Report was presented by the President.

The 2008 year has been one of consolidation regarding new initiatives and the priority was to focus on the balance sheet. Also with a change of CEO bedding down was a priority. This doesn't mean nothing has been happening. It has been business as usual and the Board are proud of what has been achieved. We are looking forward to next year with new initiatives. Also like to look at the key achievements under each of our Strategic Goals.

### Professional

The database was launched and Jonno's presentation last night to the Regional Forum showed the steps forward in this area. The struggle to this point has been immense. However going forward we won't know ourselves and the database will help with eliminating a huge amount of duplication. Changes made to the registration fee and affiliation structure show things differently, we have had a 22% increase in membership. Some regions have targets to increase membership which is great as National office can't really actively help grow the membership therefore regions need to take responsibility for this.

Oceania Championships, including Open Water in Rotorua in Feb, Swimming and Synchronised Swimming in Christchurch in June. This was a tremendous event for SNZ and for Christchurch. All National Competitions also went well.

### Connected

The relationship with Water Safety NZ has been significantly strengthened, along with the continued work with NZSCAT. The QSS brand is into a second year and we are looking to the future. This year QSS's will be appearing in the yellow pages. We currently don't have the resources to build the profile of this area of the business further but would like to.

The Education team again have been doing great work in Active Movement, with baby's brain development and co-ordination. Appreciate the work the whole education team have done in that area. SNZ has also won the rights to host a leg of the Open Water 10km Marathon World Cup in March/April 2009/2010/2011. This is a feather in the cap for the team.

### World Class Sport and Coach Development

There have been tremendous achievements from the team at the highest level, but also in the areas below of Youth and Age Group. Moss, the Men's Relay team and Melissa were outstanding results. Thanks also must go to Trevor Nicholls, Clive Power and the rest of the team for the NZ Tri-Series Competition. Thanks to regions for getting behind it and thanks to everyone involved. This is a great event to look forward to in the future. 212 Momentum challenge has started with the number of records being broken a massive achievement and momentum is definitely building.

### Resources

The finances are now back on track due to hard work from the team in the office. Well done, this has been the major driver as to why this year was a year of consolidation.

SNZ moved into this building and thanks to all the people who made the move smooth.

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The President mentioned that questions have been asked as to where the Organisation Review is up to. As you are all aware Bill Sweetenham came and conducted a High Performance Review. SNZ is working through the recommendations of the HP Review. Observations from the HP Review were that the organisation has become fragmented and more clarity as to what people do within the organisation is needed.

The Board have therefore taken that recommendation and looked at the entire organisation and observed similar issues in all other areas of our business. The Organisation review is well underway and currently in final consultation with the staff and will be presented to the Board in early October.

The Organisational Review is also linked with the 2009-2012 strategy. We have everyone's feedback including regions and staff and the Board are currently looking at more changes to the 2009-2012 plan. The deadline for this is 31<sup>st</sup> December and we will consult with regions again while moving through this process.

There has also been talk of a target of 10 medals for 2012, however at this stage SNZ has not set any targets for 2012. In a broader sense SPARC is in the process of a review of the major sports and SNZ will be presenting to SPARC in December for the next four years and beyond. Therefore there are no targets on the table as yet.

## **Governance**

Mike joined us in November last year and has not quite been here 12 months so welcome to his first AGM. Also like to welcome Jane Wrightson who was appointed as an independent director in February. Jane has added at a robust level to the discussion around the board table. Her background has nothing to do with swimming and this is very refreshing. Jane was on the NZ Netball NZ Board for 8 years and is the CEO of NZ on Air. Welcome Jane to the Board.

The president referred the meeting to page 24 of the Annual Report and the outline of the SNZ Strategic Plan to 2012 and suggested we finish by looking forward to our future. To develop, promote, govern and lead swimming in New Zealand.

We need everyone to get behind this and ensure that is what we are doing in swimming in NZ, this purpose is the mantra for the next 4 years. This purpose will probably last for 25 years.

## **The New Strategic Plan and Goals**

**Competitive Success:** SPARC are saying podium success. Therefore this needs to change by London for the High Performance team and we know they will succeed.

**Teaching Standards:** A big part of business is Education as our sport cannot be taught by anyone else. The standards have to be driven by us as there is no one in the market in relation to teaching swimming. Sport is quite different to any other sports as to play football you can just turn up with some boots and play football. However for swimming, you have to learn to swim first

**Deliver Valued Services:** Previously we had the Service Delivery project and there are a number of initiatives that are still sitting on the table. This has been due to a lack of resource to move this forward. This involves an effective national organisation to run swimming, including everyone in this room, every club and every member. This is about swimming and a sport focused on the needs of the person getting wet.

**Profile:** We also have a major role to build on the profile of swimming. We currently have a reasonable one, but look across the ditch at Australia. We let ourselves down on the way we market and promote ourselves in the media. We have fantastic role models and our swimmers did us hugely proud at the Olympics, however they have gone into a black hole since Beijing. This will be a big challenge for Mike and his team.

**Resources:** We have to have more money and find new ways of getting that. We need to consolidate the cost and reduce the administrative on people. We are naive in the way we use technology, the database is a start and will be a fundamental base of what we need to do. Murray said he had a discussion with Jonno yesterday and he was saying that some clubs still have their

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database on cardboard cards. We need to get into the 21<sup>st</sup> century and be able to do all these jobs with computer power. This is a lot more to come as far as initiatives in this area.

The President thanked everyone on the Board for their continued support. The Board have put in a lot of work, with a few challenges including litigation issues. If we get anything wrong we are open to litigation. The strategic planning exercise was great. Thanks to all the regions and delegates, your input is greatly valued and we hope that we have picked up on everything said. We haven't always done what you have told us, but we have been listening and hope that you know you can talk to us about issues. But we also like it if you come with a solution as well.

Move that the Annual Report be adopted and received President/Waikato

**Carried**

No discussion in relation to the Annual Report

## **Financial Statements**

David Jack presented the financial statements to the delegates

Exceptionally pleased to present the Financial Statements. SNZ has gone from a deficit of 330,000 to a surplus of 233,000. In the report in front of you the sector areas are aggregated together. For budget and monthly control purposes the sector areas are Administration, Events, High Performance and Education which you will see later.

We now have positive accumulated funds of \$6,000. Won't go through all the lines however the key issues are that major income received was from SPARC. SPARC don't give money but they invest in delivering programmes and achieving outcomes. We still need to confirm with SPARC the funding for the next 4 years.

Also as everyone has difficulty with financials and meeting budget, SPARC also has limited ability to support each sport. SNZ therefore needs to increase the other income. It is however becoming harder to gain gaming trust money.

There has been success in programme fees; Education has increased from \$226,000 to \$275,000. User pays for International competitions has increased from \$108,000 to \$175,000. Events income has increased from \$135,000 to \$196,000. We are also pleased to have WSNZ money and the other one of note was maintained sponsorship of \$100,000.

Another interesting fact is the interest earned, as if you don't have any money in the bank, then you don't earn any interest.

Looking at expenditure, you don't make money unless you put controls on the programmes. Looking down at the figures it is a compliment that the staff were able to keep this under control and turn the situation around.

Note that the Results and Awards money sits in the financials as income under other. This was \$47,000 which included \$33,000 from regions. Funds were received from FINA as assistance for the World Short Course Championships. Awards paid out were \$116,000.

The balance sheet is shown on the next page and is reasonably robust. Referring to current liabilities there is a line called Revenue Received in Advance and we are required to show this in the next year as it is income for parts of programmes for 2008/2009. Therefore the Balance sheet looks a bit lop sided due to Liabilities being higher than Assets. This will tidy itself up over time.

## **Questions**

Auckland - HP International Teams expenditure has halved. Answer is the International Teams is the cost of sending teams to competitions. This expenditure is dependent on the number of competitions, in the previous year there has been a huge number, however it depends on the phasing of the competitions and when they fall in the year. To clarify it is to do with when competitions are held.

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Auckland had a question in relation to page 5 and BNZ deposits. Is this tagged funding or is it SNZ surplus?? This is income aggregated that has come in that is not needed for day to day activities. So is what was sitting in the bank on a particular day.

Counties Manukau had a question in relation to PM Scholarships which is 94,000. This is for 41 people. Is this for their travel or is the money given to the person?? This money for athletes is paid to the athletes as it is received however this is different for officials and coaches. Counties Manukau suggested an athlete had not been paid. The President requested that if there is a specific example please contact Mike at the office so that it can be followed up.

Auckland had a question in relation to the Results Awards money was going to be invested so that we could pay out the interest. There is now nothing over the few years left. Where is the Results Award levy building up?? Answer - Results Awards levy received from regions is 33,000. This is ring fenced and if there weren't spectacular results builds up. However the achievements every year have exceeded the funds coming in. This is part of the paper initially that SNZ would underwrite the successes and wouldn't just cut off the Results Awards at 33,000.

Auckland thought SPARC gave us money for the Results Awards?? Answer – SNZ has received AT RISK funding which is different to this. The AT RISK money was for achieving results at pinnacle competitions. This is not targeted for swimmers achieving the results but used for the whole programme. The programme has been more successful than anticipated. The Board have discussed the issues in relation to this and what to do from here. The scheme wouldn't have got going if regions hadn't put money in, but due to the current costs of funding swimmers and coaches to SNZ we will have to review and change the current model.

Move Financials be adopted Jack/Wellington

**Carried**

### **Receive the 2008/2009 Budget**

David Jack spoke to the budget which was shown on the screen. The budget shown is in the 4 trading sections of Administration, Events, High Performance and Education set out in a similar format to last year with more details. The figures in black tie into the auditor's report.

There has been pressure on staff to only do programmes and travel that is needed. It has been a taxing issue for the Board as to whether to have another steady year and hold our programmes back or take the foot off the pedal and be sure we can get the extra income required.

In relation to Income, the issues are that Gaming funding has constraints and it is difficult to apply for administration. We are hopeful we can maintain the levels we have and gain more income in High Performance. Our key sponsor has decided to contribute at a club level rather than to SNZ National office. User pays has had to increase to cover all the programmes. Education hope to again meet their targets set for programme fees and Events income has increased.

Looking at Expenditure there is a \$210,000 increase in spending, leaving a \$20,000 surplus. Therefore we are looking at unwinding a little and doing a few things this year.

The major changes within the budget are Admin/Other includes Scott Rice as Commercial Manager to generate income, 2 forums in Events including an open water and regional forum. High performance changes are just a re-coding of the investment. PEG's is money in and money out.

Mr Jack invited any questions in relation to the Budget.

Taranaki addressed the 20k in the Marketing budget and how SNZ was going to increase the profile with this amount of money? The President indicated that the first priority of a Marketing Manager would be to gain budget to do anything.

Auckland had a question around the difference in International Competition budget compared to last year. David Jack advised that this was due to a different number of competitions and some that are large amounts user pays still showing in the expenditure.

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Waikato asked about entry fees for National Competitions and Events making money. They indicated that the qualifying times were low for some competitions and Division II is seen by some as a cash cow. SNZ Board replied that the National Competitions are there for a specific purpose, that the income doesn't cover costs and we require another 40% to run these competitions. The National Competitions are not our meets they are yours and if Division II is not serving a purpose then regions need to provide feedback during the feedback period.

Bay of Plenty asked if Clive and Trevor's programmes were included in High Performance. David Jack replied that this was correct.

Moved receipt of the 2008/2009 budget be received Board/Canterbury West Coast

**Carried**

Neville Sutton – NZSCAT, apologies for being late to the meeting.

## **Swimming New Zealand Awards:**

The President invited John Mace to address the meeting and present the awards. John West explained the format for confirmation of the recommendations of the Awards Committee, these are proposed by Awards Committee, seconded by the region and carried by acclamation.

John Mace was delighted to be here and great to see that Swimming is finally in a home that they can call their own.

Each year I and my predecessor did the same, plead with the regions that when nominations are lodged that all the information that is required is given to the Awards Committee. Each year the Committee have to go hunting for a lot more information. Some come in with exactly what is needed, however a high percentage of nominations are sent in without the information required.

The Awards Committee have great pleasure in moving the following SNZ awards.

### **New Zealand Service Awards:**

Ian Burrow  
Jo Draisey  
Andy Harper  
Gwen Ryan  
Lyn Wati  
Tracey Farmer  
Deidre Papps

### **Seconded**

Auckland  
Auckland  
Auckland  
Auckland  
Auckland  
Manawatu  
Wellington

### **New Zealand Honours Awards:**

Sandra Burrow  
Citation

### **Seconded**

Auckland

Sandra has had an involvement with the sport for over 40 years which commenced as a competitor originally for some 10 years with notable success.

Her involvement has since covered every aspect of the sport from coaching to administration and team management at regional and national level. Also a successful competitor at Masters Swimming Sandra has been to the fore in organising many National competitions at the Henderson pool and has managed a number of swim teams both to national and international competitions. Sandra has also raised 2 sons who were both involved in the sport with Trent Bray competing at all levels, including the Olympics.

Lesley MacKenzie  
Citation

Bay of Plenty

Lesley has been involved in swimming for over 30 years. She has been a member of Swimming Bay of Plenty Executive Committee and has also held positions on swimming and officials sub-committees. Since being on the Executive Committee Lesley has continued to work for Swimming BOP and at present works on the Technical Committee, Officials Committee and is also an Examiner.

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Lesley has been involved at all levels of officiating, club, regional, national and International. Lesley was recently appointed as an official for the FINA World Open Water Championships in Seville, Spain and as a National Open Water Meet Director.

## **New Zealand Life Member:**

### **Citation**

The Awards Committee wish to recommend a Life Membership of SNZ to a very dedicated person whose involvement in the sport covers some 66 years. As a competitor for 18 years starting in 1942 and among a number of achievements was 5 times the winner of the New Zealand 3 mile championships from 1954 to 1959.

The involvement then turned to teaching and coaching in 1960 and since that time has had a very distinguished career in coaching, teaching and education.

As a teacher/coach the achievements are outstanding including 3 swimmers at the Olympic Games in 1968, 1976 and 1988. He has held positions as Head Coach to Commonwealth Games, World Championships and the Olympic Games. Manager to numerous International competitions, including Commonwealth Games and Olympic Games and has been the back bone of the Coaches Association.

Among a number of other notable achievements was Centre Manager Coach for the Carlisle Swim Club in Sydney for 2 years. Achieved Level 3 status in swim coaching both in Australia and New Zealand. Received a distinguished Professional Coach Award from the USA Swim Coaches Association. Co-author of the Lotto SwimSafe Manual and resources and established the Swimming New Zealand Information Library.

If that was not enough involvement, this person held a full time position with NZSF in an education role for 9 years during which time maintained a voluntary role with competitive swimming and worked tirelessly for the Coaches Association.

I think you will all agree an outstanding contribution to our sport. President Murray we wish to recommend the bestowing of a Life Membership of SNZ to AJ Cotterill.

Nomination from Hawkes Bay Poverty Bay, seconded by the Board and carried by acclamation.

Bert Cotterill replied to say that it was all a little bit overwhelming. Thank you for this award. Thanked his wife Pam for sharing in the passion over the years and support with his work within the coaches Association and HBPB. On the historical – father Jo Cotterill was Life member of this association as well. Appreciate it very much.

The President thanked John Mace and the Awards Committee for a job well done.

## **Scrutineers**

The President invited Bill Matson and Ian McPhee as scrutineers and asked the meeting if they accepted these nominations.

Bill Matson and Ian McPhee were appointed as a scrutineers for the rest of the meeting

## **Notices of Motions – Remits for Changes to the constitution**

The voting process for notices of motion was by show of cards, which were used to indicate the number of votes per region. Acceptance of notices of motion required a 60% majority vote. For remit changes 60% of the votes were required which is 22 votes for remits to carry.



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## Remit 1

<b>Existing Clause No</b>	<b>Description</b>
<b>RULE 5</b>	<b>MEMBERSHIP</b>
5.6	For transfers of competitive swimmers only, the transfer shall not become effective until the expiry of 60 days from the date that transfer is lodged with the transferor club's regional association.
5.7	During the 60 day period the transferring competitive swimmer may continue to represent the club transferred from or choose to be unattached from any club. The competitive swimmers will remain a member of the regional association of the club, they are transferring from during the 60 day period.

## **Moved**

<b>RULE 5</b>	<b>MEMBERSHIP</b>
5.6	For transfers of competitive swimmers only, the transfer shall become effective immediately once the transfer has been approved by the regional associations Board/Committee. Delete 5.7

## **Hawkes Bay Poverty Bay/Southland**

### **Amendment 1 - Moved**

<b>RULE 5</b>	<b>MEMBERSHIP - Amended</b>
5.6	For transfers of competitive swimmers only, the transfer shall become effective immediately once the transfer has been approved by the regional association(s).
5.7	If a swimmer transfers again within six months then there will be a 60 day stand down period before being eligible to represent their new club.

## **Waikato/Taranaki**

### **Amendment 2 – with the permission of the meeting Waikato & Taranaki modified their amendment to read:**

<b>RULE 5</b>	<b>MEMBERSHIP - Amended</b>
5.6	For transfers of competitive swimmers only, the transfer shall become effective immediately once the transfer has been approved by the regional association(s).
5.7	If a swimmer transfers again within three months then there will be a 60 day stand down period before being eligible to represent their new club. During the 60 day period the transferring competitive swimmer may continue to represent the club transferred from or choose to be unattached from any club. The competitive swimmers will remain a member of the regional association of the club, they are transferring from during the 60 day period.

**Waikato/Taranaki**

**The amended motion was put to the meeting**

**Carried**

**Carried**

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## Remit 2

Existing Clause No	Description
<b>RULE 10</b>	<b>THE BOARD</b>
<b>10.2</b>	<b>President and Vice President</b>
(a)	Only the elected Directors shall be eligible for these positions.
(b)	The members of the Board shall immediately after the AGM, or as soon as possible in the event of an extraordinary vacancy, convene a meeting to elect the President and Vice President.
(c)	The President shall hold office from the conclusion of the meeting at which they are elected until their retirement in terms of Clause 10.4, unless they retire earlier.
(d)	The Vice President shall hold office from the conclusion of the meeting at which they are elected until their retirement in terms of 10.4, or the retirement of the President, unless they retire earlier.

## Moved

<b>RULE 10</b>	<b>THE BOARD</b>
<b>10.2</b>	<b>President and Vice President</b>
(a)	The members of the Board shall immediately after the AGM, or as soon as possible in the event of an extraordinary vacancy, convene a meeting to elect the President and Vice President.
(b)	The President shall hold office from the conclusion of the meeting at which they are elected until their retirement in terms of Clause 10.4, unless they retire earlier.
(c)	The Vice President shall hold office from the conclusion of the meeting at which they are elected until their retirement in terms of 10.4, or the retirement of the President, unless they retire earlier.

### **Board/Auckland**

**Waikato against 5 votes. Vote held and Scrutineers mentioned that a number of regions had abstained from voting and the actual number voting was unclear as cards were held up late in the voting**

**Vote held again**

**Carried**

**Against Waikato 5 votes/ Counties 2 votes**

## Remit 3

Existing Clause No	Description
<b>RULE 26</b>	<b>CRITERIA FOR AWARDS</b>
26.1	<u>Life Membership</u>
	Extended outstanding and exceptional service to SNZ including:
i.	Length of service
ii.	Consistency of initiative beyond the ordinary and normal
iii.	Quality of service over and above routine service to a club, regional association and SNZ Board

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- iv. The conferring of benefits on the sport beyond those accrued by normal performance

26.2 Honours Awards

For ten years service following receipt of a service award, if during that ten years (or such lesser period the Awards Committee thinks fit) the person has continued throughout that period to give outstanding service to the sport.

26.3 Service Award

- (a) Active service of an outstanding nature to the sport for a period not less than 15 years whether to clubs, regional associations or SNZ.

## **RULE 27 PRIVILEGES**

27.1 Honours Awards

- (a) Recipients shall be entitled to wear the words "Honours Award" in an arc under the SNZ badge on the blazer pocket together with a lapel badge identifying him/her as the recipient of an honours award.

27.3 Service Awards

- (a) Recipients of a service award shall be entitled to wear the words "Service Award" on the blazer pocket together with a lapel badge identifying him/her as the recipient of a service award.

### **Moved**

## **RULE 26 CRITERIA FOR AWARDS**

- 26.1 SNZ Awards are to recognise service to the Sport over all levels. Service to Club and Regions should be recognised at those levels.

26.2 Service Award

- (a) Active service of an outstanding nature to the sport for a period not less than 12 years. The Awards Committee may consider a lesser period where Service has been of an exceptional nature at a National Level.

26.3 Honours Awards

For a period of ten years service following receipt of a Service award, providing the person has continued to provide a continuation of outstanding service to the sport. The Awards Committee may consider a lesser period for exceptional service.

26.4 Life Membership

The highest award SNZ can bestow on an individual for Service to the sport

- i. Consistency of initiative beyond the ordinary and normal
- ii. Exceptional Service to the sport over an extended period of an outstanding nature especially at a National level
- iii. Long Service in itself is not a qualification for the Award

## **RULE 27 PRIVILEGES**

27.2 Honours Awards

- (a) Recipients shall be entitled to wear the words "Honours Award" in an arc under the SNZ badge on the blazer pocket together with a lapel badge identifying him/her as the recipient of an honours award.
- (b) Receive a certificate appropriate to the Award

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- 27.3 Service Awards
- (a) Recipients of a service award shall be entitled to wear the words "Service Award" on the blazer pocket together with a lapel badge identifying him/her as the recipient of a service award.
- (b) Receive a certificate appropriate to the Award

## Board/Waikato

### Amendment 1 - Moved

#### **RULE 26 CRITERIA FOR AWARDS**

- 26.1 SNZ Awards are to recognise service to the Sport over all levels. Service to Club and Regions should be recognised at those levels.
- 26.2 Service Award
- (a) Active service of an outstanding nature to the sport for a period not less than 12 years. The Awards Committee may consider a lesser period where Service has been of an exceptional nature at a National Level.
- 26.3 Honours Awards
- (a) For a period of ten years service following receipt of a Service award, providing the person has continued to provide a continuation of outstanding service to the sport. The Awards Committee may consider a lesser period for exceptional service.
- 26.4 Life Membership
- (a) The highest award SNZ can bestow on an individual for Service to the sport. Criteria for Life Membership include but are not limited to the following
- i. Consistency of initiative beyond the ordinary and normal
  - ii. Exceptional Service to the sport over an extended period of an outstanding nature especially at a National level
- (b) Long Service in itself is not a qualification for the Award.

#### **RULE 27 PRIVILEGES**

- 27.2 Honours Awards
- (a) Recipients shall be entitled to wear the words "Honours Award" in an arc under the SNZ badge on the blazer pocket together with a lapel badge identifying him/her as the recipient of an honours award.
- (b) Receive a certificate appropriate to the Award
- 27.3 Service Awards
- (a) Recipients of a service award shall be entitled to wear the words "Service Award" on the blazer pocket together with a lapel badge identifying him/her as the recipient of a service award.
- (b) Receive a certificate appropriate to the Award

## Bay of Plenty/Waikato

**The amended motion was put to the meeting**

**Carried  
Carried**

# 2008 ANNUAL GENERAL MEETING MINUTES



## Election of Officers:

The President handed the meeting over to the Vice-President for the voting due to being a candidate in the Board Election.

The following were elected.

### **Directors**

Mark Berge  
Ron Clarke  
Murray Coulter

### **Awards Committee**

Daphne Loader

The President requested that the Ballot papers be destroyed in line with SNZ Constitution Clause 17.7.

Moved Counties/Manawatu that voting papers destroyed as per rules

**Carried**

## General Business Items

### **General Business Item Number: 1**

#### **General Business Title**

**Moved**

#### **Affiliation Fees 2009/2010**

That SNZ Affiliation Fees for 2009/2010 be:

Competitive Swimmer	\$45
Cub Fee	\$125

That Regional Associations affiliation fees for 2009/2010 be:

Competitive Swimmer	\$25
Club Fee	\$170

Swimming New Zealand and Regional Associations agree to not charge non-competitive swimmers, officials and administrators fees.

All amounts include GST.

There was a lot of discussion in relation to affiliation fees, including that there was no increase in regional fees, that the increase was being imposed on competitive swimmers only. The Board advised they hadn't received a remit to increase the regional fees. Voting was also addressed but this was not the appropriate place to be talking about voting as this should have been addressed in the Constitutional changes part of the meeting. A compromise was mentioned by Waikato for the competitive fee to stay the same and the club fee to be increased to \$150. Some regions are not happy that non-competitive are not paying a fee. However the regions were responsible for change the affiliation fee structure last year at the AGM. Bay of Plenty mentioned that a special levy for non-competitive could be introduced without a remit change. Affiliation fees item is for the 2009/2010 and the Board would not like to place a levy at this stage. This could be done at a SGM if required. HBPB then mentioned that this would then re-introduced the non-disclosure of membership numbers.

**Board/Taranaki**

**Auckland/Northland/Southland/Nelson Marlborough**

**Carried**

**Against**

# 2008 ANNUAL GENERAL MEETING MINUTES



## General Business Item Number: 2

<b>General Business Title</b> <b>Moved</b>	<b>Results Award Levy 2008/2009</b> SNZ Results Awards levy for 2008/2009 will be \$5.50 including GST per competitive member.
	<b>Board/Manawatu</b> <span style="float: right;"><b>Carried</b></span>

## General Business Item Number: 3

<b>General Business Title</b> <b>Moved</b>	<b>Auditor</b> The SNZ Board recommend Auditors for 2008/2009 are:  Accountants Plus Ltd Chartered Accountants WELLINGTON
	<b>Board/Wellington</b> <span style="float: right;"><b>Carried</b></span>

Counties Manukau addressed the signature on the Audit Report and is this could be a proper signature and the auditors stamp in the future rather than just Accountants Plus signed.

## General Business Item Number: 4

<b>General Business Title</b>  <b>Proposed</b>	<b>SNZ Regional Structure</b>  That the board appoint a sub committee consisting of 3 board members and 3 nominated regional representatives to review the current regional structure and make recommendations to the board as to how this could be optimised.
	<b>Board/Wellington</b> <span style="float: right;"><b>Carried</b></span>

The President asked if there was any further general business from the floor.

The President wished to thank three people for their outstanding contribution. Bill Matson who recently stood down as President of the Oceania Swimming Association. Bill has been President since 1991 and created the Oceania Championships. His contribution has been remarkable and he stood down at the recent Oceania Congress. Thank you for your contribution to Oceania. Bill is currently still the FINA Vice President and stands down from this position in 2009.

2 Directors have also stood down. Donna Bouzaid resigned from Board and Murray will be catching up with her in Auckland. He will be passing on the meetings thanks to Donna for her efforts on the Board. Donna has been involved in a lot of different things on the Board but it has been her specialist coaching and high performance input that has been highly valued. Thank you to Donna.

Michael Dodds is also standing down as Director of the Board. Michael has put a tremendous amount of work into his time on the Board. We will remember him for the PSTV voting and the introduction of this has been fantastic. Michael searched the internet for something that would work for the organisation. This might seem a frivolous example as he has also contributed solidly for 6 years to a wide variety of issues. Michael has had a huge input into Audit Risk and Finance. Michael has been involved in swimming in all levels and not expected to disappear from swimming. Thank you to Michael.

The President closed the AGM and thanked the regional delegates for attending at 12pm.